

FOREST INDUSTRIES TRAINING INSTITUTE (FITI) – MOSHI

For office use only



Affix here two  
recent  
passport size  
photographs

**APPLICATION FORM FOR ADMISSION INTO BASIC TECHNICIAN CERTIFICATE (NTA 4),  
TECHNICIAN CERTIFICATE (NTA 5) AND ORDINARY DIPLOMA (NTA 6) IN FOREST  
INDUSTRIES TECHNOLOGY COURSES**

**SECOND ROUND APPLICATION**

**Academic Year: 2020/2021**

**INSTRUCTIONS:**

1. This application form is for those who are applying to join **Basic Technician Certificate, Technician Certificate** and **Ordinary diploma in Forest Industries Technology**.
2. Admission requirements to the programme (Part B).
3. The filled application form should be returned along with certified photocopies of certificates, academic transcripts and evidence of pay-in-slip (bearing the name of the applicant) promptly not later than **26<sup>th</sup> October 2020**. Where financial support is from a donor, a written confirmation of sponsorship is required.
4. Applicants will be required to pay Tsh. 10,000/= (ten thousand) for Tanzanians and USD 20.00 for foreigners as application fee.
5. Applicants should be proficient in written and spoken English.
6. Training fee (Part E) can be paid in installment basis i.e. half of the total fee at the beginning of each semester.
7. Successful applicants interested to be accommodated in the Institute hostels shall pay Tsh. 200,000/= per year prior application through prescribed forms.
8. All payments should be made through control number. For any inquiries and how to get **control number**, please call Admission Officer through mobile number: **0752206305** or **0717085141**.
9. Duly filled application forms should be sent to [info@fiti.ac.tz](mailto:info@fiti.ac.tz) and Cc [admission@fiti.ac.tz](mailto:admission@fiti.ac.tz) or addressed to:  
Admission Officer,  
Forest Industries Training Institute,  
P. O. Box 1925,  
**MOSHI.**

## PART A: PERSONAL PARTICULARS

(Please fill out Part A to F in block letters or typescript)

1. Surname: .....First name: .....Middle name(s): .....

(**Note:** Names to be entered in this form must be the same as those appearing on your secondary/college certificate or academic transcript)

2. Date of birth: ..... Sex: .....

3. Citizenship: .....country of residence: .....

4. Postal address: .....

5. Mobile number: .....e-mail: .....

6. Sponsor's/guardian/parent contacts

Name of the sponsor/guardian/parent .....

Postal address .....

Place .....

Relationship ..... Office tel..... Mobile .....

## PART B: COURSE PROGRAMME FOR WHICH ADMISSION IS BEING SOUGHT:

(Indicate by putting a tick to the course programme you would like to take)

- (i) Basic Technician Certificate in Forest Industries Technology – One Year (      )

**Admission requirement:**

The applicant must have at least four passes (two passes must be of science subjects, i.e. (Biology, Chemistry, Geography, Physics or mathematics) and two passes in non-religious subjects. Pass in English is an added advantage.

**OR**

Certificate in Secondary Education from other countries with passes in science subjects and translated by NECTA.

- (ii) Technician Certificate in Forest Industries Technology – One Year (      )

**Admission requirement:**

Admissions to the program will be to a person who successfully has completed Basic Technician Certificate in Forest Industries Technology or relevant field or form six level who has passed in Science combination subjects with at least one principal and subsidiary pass.

- (iii) Ordinary Diploma in Forest Industries Technology – One Year (      )

**Admission requirement:**

Admission to the programme will be open to holders of NTA Level 5 in in Forest Industries Technology or relevant field.

**PART C: ACADEMIC QUALIFICATIONS**

Please provide details of your academic qualification starting with the latest.

**Details of primary school education is compulsory**

Date	School/College name	Level	Grade	Index number

**PART D: EMPLOYMENT RECORD**

Please give details of your employment record in the table below

SN	Name of Employer	Post held	Dates	
			From	Until

**PART E: HEALTH INFORMATION**

**MEDICAL EXAMINATION FORM**

*(To be filled by Government Medical Officer)*

**REQUEST FOR MEDICAL EXAMINATION**

**SECTION I:**

NAME AND ADDRESS OF THE MEDICAL CENTRE

.....  
.....  
.....

Please examine Mr. /Mrs./Ms. .... as to his/her fitness for admission to the Institute as full-time student.

**SECTION II:**

**MEDICAL CERTIFICATE**

*(To be completed by Government Medical Officer)*

**STATE NORMAL/NOT NORMAL**

- 1. EYES, NOSE & THROAT .....
- 2. RESPIRATORY SYSTEM .....
- 3. GASTROINTESTINAL SYSTEM .....
- 4. CARDIOVASCULAR SYSTEM .....
- 5. CENTRAL NERVOUS SYSTEM .....
- 6. MUSCULOSKELETAL SYSTEM .....
- 7. URINARY SYSTEM .....
- 8. SKIN .....

I have examined the above named and consider that he/she is physically fit/not fit for intensive course of studies. (Delete whichever is not necessary)

Name of Medical Officer.....

Signature..... Date.....

**Official stamp: .....**

**PART F: FEES STRUCTURE FOR FOREST INDUSTRIES TRAINING INSTITUTE AS FROM OCTOBER 2020**

Candidates selected to pursue courses offered by the Forest Industries Training Institute are required to pay tuition fees and direct Institute costs in two installments; at least 50% of the total annual fees at the beginning of the first semester and 50% of the total annual fees at the beginning of the second semester. Fees once paid are **not refundable**. Also, the Institute reserves the right to review fees as may be appropriate. Tuition fees for courses for Tanzanian and Non-Tanzanian students (Table 1).

**Table 1: Tuition fees (payable to the Institute)**

SN	Programme	Level	Tuition fees for Tanzanian (TZS)	Tuition fees for Non-Tanzanian (USD)
1	Forest Industries Technology	NTA 4	800,000.00	400
		NTA 5	830,000.00	415
		NTA 6	900,000.00	450

In addition to tuition fees each candidate **must** pay the following approved direct Institute costs (Table 2).

**Table 2: Direct Institute costs (payable to the Institute)**

SN	Item	Level	Fees for Tanzanian (TZS)	Fees for Non-Tanzanian (USD)
1	Registration	All levels	10,000.00	7.50
2	Identity Card	All levels	5,000.00	2.50
3	Student Union	All levels	20,000.00	10.00
4	Library services	All levels	15,000.00	7.50
5	Graduation	Level 5&6	20,000.00	15.00
6	Quality Assurance	All levels	15,000.00	7.50
7	Supervision	Level 5	50,000.00	20.00
		Level 6	100,000.00	50.00
8	ICT Services	All levels	30,000.00	15.00
9	Certification	All levels	15,000.00	7.50
10	Lab. services	All levels	10,000.00	5.00

Sponsors need to consider the following recommended costs for students when making sponsorship arrangement (Table 3).

**Table 3: Recommended direct students' costs (payable to student)**

SN	Item	Level	Cost (TZS) per day	Cost (TZS) per year
1	Books and Stationery	All levels		100,000.00
2	Meals	All levels	5,000.00	
3	Accommodation	All levels	1,000.00	
4	Medical capitation	All levels		50,400.00
5	Field attachment	Level 5	20,000.00	
6	Special project	Level 6		150,000.00
7	Laptop	Level 6		
8	Umbrella/rainy coat, leather gloves, leather boots, helmets, eye and ear protective gears	All levels		200,000.00**

\*\* *Negotiable*

### **PART G: ACCOMMODATION**

(Indicate by putting a tick where appropriate if you are interested to be in campus or off-campus)

- (a) In campus (    )  
 (b) Off campus (    )

Note: The student to be in campus or off campus is optional. Therefore, it is recommended for a student wishes to be in campus to apply and submit the application form as soon as he/she received the joining instruction to enable the Institute to make arrangement before he/she arrived.

### **PART H: DECLARATION**

I, ..... (Name of Applicant), do hereby declare that all information given in this form is correct to the best of my knowledge.

Signature of Applicant..... Date.....

**FOR OFFICE USE ONLY**

Application form has been received by the Admissions Office, Forest Industries Training Institute.

Name of Officer: .....

Signature ..... Date: .....

Decision by the Admissions Committee:

.....  
.....  
.....

Decision by the National Council for Technical Education (NACTE):

.....  
.....  
.....